

INTRODUCING..... UTILITY DIRECT DEBIT PAY

CITY OF ROLAND

The convenient, easy way to pay your monthly utility bill

WHAT IS UTILITY DIRECT DEBIT PAY?

With our UTILITY DIRECT DEBIT PAY service, payment of your monthly utility bill is automatic---so you save time, effort and postage. Plus, electronic banking makes UTILITY DIRECT DEBIT PAY accurate and reliable.

UTILITY DIRECT DEBIT PAY DENEFITS FOR YOU:

- Convenient and Easy
- Time Saving
- Accurate and Reliable

HOW DOES UTILITY DIRECT DEBIT PAY WORK?

You will continue to receive your monthly bill noting your account is DIRECT DEBIT. You'll know how much your utility bill will be and how much the financial institution will automatically debit from your checking or savings account. This amount will be deducted on the 20th or next business day of every month.

HOW DO I SIGN UP?

It's easy to sign up for UTILITY DIRECT DEBIT PAY! Just complete the enclosed authorization form and mail or bring it to City Hall, 202 E Ash St. PO Box 288, Roland, IA 50236-0288. Monday - Friday between the hours of 8:00 a.m. – 5:00 P.m.

EFFECTIVE DATE:

Forms received by the 10th of any month will go into effective beginning the 1st of the next month with payment made on the 20th.

SO DON' DELAY!

SIGN UP AND ENJOY THE BENEFITS OF

UTILITY DIRECT DEBIT PAY TODAY

CITY OF ROLAND

UTILITY DIRECT DEBIT PAY REQUEST

Name: _____ Today's Date: _____

Utility Account Number: _____

Address: _____ Phone # _____

Please Complete the Following Information:

Bank Name: _____

Bank Routing #: _____

Bank Account #: _____

Type of Account: Checking Savings

Effective Date: _____

Attach a Voided Check

Please STOP my Auto Payment – Effective Date: _____

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- Bills are processed and mailed on or about the last day of the month
 - Automatic payments will be presented to your bank on the 20th of each month , or the Monday after if the 20th falls on a weekend
 - If a draft or automatic bank debit is not honored by the financial institution for any reason when presented the first time, the utility account shall immediately be deemed unpaid and delinquent, as if the customer had attempted no payment at all. Customer shall be notified by ordinary mail that the account is in default by the amount of the dishonored draft or automatic bank debit. After such notice, only payment in cash, certified check or money order for the delinquent amount shall be accepted.
 - The City reserves the right to pursue all other collection remedies available under law, and to discontinue automatic payments at any time.

I hereby authorize the automatic payment of my utility billing on the 20th of each month.

Customer Signature

Date

For Office use only:

Acct.# _____ Start Date: _____ End ACH Date: _____