

**JOB DESCRIPTION**  
**PARKS MAINTENANCE EMPLOYEE**  
**CITY OF ROLAND, IOWA**

**GENERAL PURPOSE**

Position performs a variety of work relating to Roland's parks including mowing, trimming, cleanup, and building maintenance.

**SUPERVISION RECEIVED**

Works under the general supervision of the Public Works Director.

**ESSENTIAL FUNCTION**

Employee is to assist the Public Works Director in performing the following work:

**General:** mow parks and other City properties; trim around buildings, fences, and posts; spray weeds where necessary; pickup branches and sticks on City property; trim trees on City property; turn water on and prepare park buildings in the spring; winterize park buildings in the fall; check shelter house(s) after rentals and restock as necessary; empty trash from parks into dumpsters; maintain equipment including pickup(s), dump truck(s), tractor(s), backhoe(s), mower(s), lift(s), hand tools; respond to job related complaints and passes information on to appropriate entity if necessary; may be required to help with any of the duties of the Public Works Director if needed; perform other public duties as may be required by proper authority and can be reasonably expected of an employee in the capacity;

**STANDARDS REQUIRED TO PERFORM ESSENTIAL FUNCTIONS**

**Physical Requirement:** Job requires the ability to operate a variety of heavy equipment such as motor-grader, end-loader, backhoe, dump truck, snow plow, and related mechanical equipment including compressors, pumps, sprayers, saws, trimmers, sanders, etc. Various hand and power tools such as grinders, welders, torches, shovels, rakes, and hammers are used. Involves eye/hand/foot coordination, motor coordination, and related dexterity requirements. Lifting and carrying of heavy objects weighting in excess of 50 pounds is required in specific operations. Requires clarity of vision 20' or more, depth perception (distance and space) and field of vision of acceptable standards.

**Data Collection:** Sources of information available to assist work include: Iowa Department of Natural Resources, Code of Ordinances, maintenance manuals and records, parts catalogs, blueprints, work orders, and City policies.

**Language Ability and Interpersonal Communication:** Requires the capacity to speak the English language fluently; print or write legible letters, numbers, names, etc.; compare similarities and differences between words and series of numbers; apply common sense understanding of specific subject matter to carry out one or two step processes.

**Environmental Adaptability:** Primarily outside work subject to exposure to variable weather conditions found in Iowa depending upon the time of the year. Conditions encountered would typically involve noise, vibrations, fumes, dust in equipment operation, and potential for bodily injury when working closely with mechanical machinery, toxic agents, and related occupational hazards.

**MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS**

Graduation from high school or GED equivalent, Valid Iowa Driver's License.

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Signature

Date

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Department Head

Date

The City of Roland is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the employer.